

# Fremont County Clerk & Recorder's Fee Schedule

## Starting January 1<sup>st</sup>, 2024

### Election Division Fee Schedule

<b>Hard Copy Registered Voter List:</b>	01¢ Per Voter
	Minimum of \$25.00 for List Plus 25¢ per page printed
<b>A V Mailing Labels:</b>	05¢ Per Label
<b>E-mailed Registered Voter List:</b>	\$25.00 Per E-mail
<b>Register Voter List Burned to CD:</b>	\$35.00 Per CD/USB
<b>Fremont County Election Maps:</b>	
Letter to Tabloid Size	\$5.00 Per Map
Oversized 18" by 24" or 24" by 36"	\$15.00 Per Map
Customized Maps any size	\$150.00 Per Customization
Printing physical copies	\$5.00 Per Page

**\*Additional Postage may apply for Election Maps\***



# Fremont County Clerk & Recorder's Fee Schedule

## Starting January 1<sup>st</sup>, 2024

### Motor Vehicle Division Fee Schedule

**Mailing Plates:** \$5.00 per set of plates

**Electronic and Facsimile Transmissions:**

*These are strictly prohibited due to confidentiality restrictions for Motor Vehicle*

**Copies:** 25¢ per page

*Copies are made on a case-by-case scenario*

**Records Requests:**

*All records requests, must go through the Colorado Department of Revenue's, Division of Motor Vehicles*



# Fremont County Clerk & Recorder's Fee Schedule

## Starting January 1<sup>st</sup>, 2024

### Recording Division Fee Schedule

#### ***COPY FEES***

**\*All Credit/Debit Cards will be charged a surcharge by our private vendor\***

*All transactions are processed by BridgePay and a **minimum of \$2 or 3.5%** of the overall total cost*

**Marriage Licenses and Civil Union Licenses:**

Cash, Credit/Debit Card or Certified Funds only \$30.00 per license

*\$20 goes to the State Domestic Abuse Fund / \$3 goes to State Vital Statistics / \$7 goes to County Government*

**Copies Fees:**

All documents printed <b>in-house</b>	
Real Estate, Monument, Surveyor's Surveys, Subdivision Plats, Surveys, Maps, Commissioner Minute and Actions, School Bonds, Election Records, other records in the custody of the Clerk and Recorder	
(Letter or Legal Size)	25¢ per page
(Tabloid or Bigger)	\$5.00 per page
All documents electronically transmitted by in-person request or purchased <b>online</b> ;	
Real Estate, Monument, Surveyor's Surveys, Subdivision Plats, Surveys, Maps, Commissioner Minute and Actions, School Bonds, Election Records, other records in the custody of the Clerk and Recorder	
Flat Fee for electronic documents purchased	\$3.00 per document
All document requests or retrieval of physical documents for in-office printing	
(Letter of Legal Size) Existing	25¢ per page
(Letter of Legal Size) Retrieved	\$2.25 per page
(Tabloid or Bigger)	\$5.00 per page

***The Clerk's Office no longer makes copies of documents not in the custody of the Clerk and Recorder***

**Certification Fees:**

Documents being of certified and sealed	\$1.00 per document
Certificate of Magistracy under seal	\$2.00 per certificate
Taking Acknowledgements	\$2.00 per acknowledgement

# Fremont County Clerk & Recorder's Fee Schedule

## Starting January 1<sup>st</sup>, 2024

### Recording Division Fee Schedule

#### *POSTAGE & RETRIEVAL FEES*

##### **Facsimiles and other electronic transmission fees:**

The Clerk's office will not facilitate facsimiles or electronic transmissions by phone or e-mail request. The Clerk's office will only facilitate electronic transmission of documents by in-person request.

##### **Postage for mailing Copies of Existing Records:**

Postage & Supplies Fees	
Letter/Legal/Tabloid	Oversized Documents
\$1.00 per Parcel	\$5 per Parcel
USB/CD	
Actual Cost for purchase	

*\*Additional charges may apply to cover heavier parcels\**

##### **Public Records Retrieval** CRS 24-72-205(6)(a) & (b)

Public records retrieval charges apply when customer(s) request the Recording Division to retrieve non-digitized documents in the custody of the Clerk and Recorder. This includes; retrieving, handling of archived records (*books, aperture cards, microfilm, and compact disc*), digitizing (if needed or possible), and sending by e-mail, fax, or mail the original document. Retrieval costs are pursuant to Colorado law established on July 1<sup>st</sup>, 2019, **\$33.58 per hour**. The first hour is free, but photocopy and digitizing fees apply.

*\*Per hour rate will be re-established by the Colorado legislative council in July of 2024\**

Research and Retrieval Fees	
Retrieval Fees	\$41.37 per hour (1 <sup>st</sup> hour free)
Photocopy Fees	\$2.25 per page
Digitization Fee	\$3.00 per document

*\*Postage fees for physical copies may apply\**

# Fremont County Clerk & Recorder's Fee Schedule

**Starting January 1<sup>st</sup>, 2024**

Recording Division Fee Schedule

## **RECORDING & FILING FEES**

Real Estate Records (Letter and Legal size)				
1 Page	2 Pages	3 Pages	4 Pages	Each additional page
\$13.00	\$18.00	\$23.00	\$28.00	\$5 for each page

*If Applicable, any document granting or conveying ownership to real property must pay a state documentary fee per CRS 39-13-102. Exceptions will be on a case-by-case basis, by the Assessor's Office*

1¢ per \$100 or 10¢ per \$1,000 for transaction costs on each document

*For example: \$28,000 purchase price equates to \$2.80 state document fee.*

Real Estate Records (Tabloid and larger sizes)				
1 Page	2 Pages	3 Pages	4 Pages	Each additional page
\$13.00	\$23.00	\$33.00	\$43.00	\$10 for each page

Documents with Mining Claims				
25¢ per mining claim mentioned will be charged CRS 30-1-103(2)(m)				
1 Page	2 Pages	3 Pages	4 Pages	Each additional page
\$8.00	\$13.00	\$18.00	\$23.00	\$5 for each page

All Records Deposited into the Surveyors Land Surveys				
1 Page	2 Pages	3 Pages	4 Pages	Each additional page
\$23.00	\$33.00	\$43.00	\$53.00	\$10 for each page

*\*All Subdivisions, Surveys, and Surveyor's Surveys must meet statutory and local requirements\**

Filing UCC's or Federal Government Tax Liens/Releases		
1 to 2 Pages in-office	3 or more Pages	Electronically Filed
\$13.00	\$18.00	\$8.00 unlimited pages
Federal Tax Liens and Releases -- \$8.00 CRS 38-25-105(1)(IV)(b)		

# Fremont County Clerk & Recorder's Fee Schedule

## Documents Available

### In office availability:

Real Estate Records from 1860 to current  
Subdivision Plats, Ditch Plats, Town Plats, Surveys, Maps  
Commissioner Resolutions, Ordinances and Minutes  
County Surveyor's Deposited Surveys  
Filed Instruments

*\*All documents can be viewed in-office free of charge\**

### Documents Available Online

Real Estate Records from 1860 to current  
Subdivision Plats, Surveys, Maps from 1950 to current  
Ditch Plats, Town Plats, Town Plats- 1991 and prior (coming soon)  
Board of County Commissioners- actions and minutes  
    Resolutions 1973 forward  
    Ordinances 2000 forward  
    BoCC Minutes 2018 to most recently approved  
Surveys deposited into the County Surveyor's Records- All available  
Monument Records- All available  
Marriage Licenses- All available

*\*All documents can be viewed online **after purchase**\**

*\*Note that surveyor's records will be recorded in the Real Estate Records beginning April 1<sup>st</sup>, 2021\**

### Copy Requests

Use the Self-Service website for requesting regular or certified copies.

If you order an image and don't receive it

E-mail the Recording Division and provide the receipt and document number.

**County Website:** [www.fremontco.com](http://www.fremontco.com)

**Clerk and Recorder's Public Records:** Available 24 hours a day and 7 days a week

<https://fremontcountyco-web.tylerhost.net/web/user/disclaimer>

**E-mail:** [recordingdept@fremontco.com](mailto:recordingdept@fremontco.com)

**Office Hours:** Monday thru Thursday 7am-5pm

**Clerk and Recorder's e-recording platform: available 24/7**

<https://recording.tylerportico.com/eagle/erecord-dashboard/dashboard/packages/19>



# Fremont County Clerk & Recorder's Fee Schedule

## Starting January 1<sup>st</sup>, 2024

### Recording Division Fee Schedule

*Reports, IAP's and Escrow*

#### Customized Reports and data extract Fees:

Data Extracts on Compact Disc (monthly/weekly/daily)	\$650.00
Image and Index Extracts via upload to website (monthly/weekly/daily)	\$550.00
Customized Extracts	\$350.00

Plus 5¢ per document

#### Image Access Plan Fees:

48-hour image access, 1 user	\$25.00
7-day image access, 1 user	\$150.00
Monthly image access, *1 user*	\$300.00

*\*Documents purchased will be assessed a \$2.00 Convenience Fee\**

*\*See Image Access Plans for details\**

#### Escrow (House) Account Fees:

New Account one-time set up fee:	\$80.00
Minimum Balance requirement	\$15.00
Defunct Account (unused for more than 1 year) Re-instated	\$65.00
Account Closure Fee	\$15.00

**\*For Information on Escrow Accounts see "Image Access Plans" \***

# Fremont County Clerk & Recorder's Office

## Recording Division's Image Access Plans

Image Access Plans (IAP) allow users to have access to imagery that would not normally be available online. If an IAP is purchased, images will be available, and the convenience fee is reduced to \$2.00. The plans are set up into three different categories;

48 hours access- one user only

7-day access- one user only

1-month access- one user only

### Online Public Access

**Public Website-** the website is free for the public to search document indexing however, **no images are available.** This search does not require you to log in.

**Registered User-** Once you have registered and verified your e-mail. **No images are available.** Only indexed information is available. This account can save searches, link to an Escrow Account (optional), save credit/debit card information, and purchase IAP's any day and time of the week.

**48 Hour IAP-** This registered user has purchased a 48-hour pass online. It costs \$25 for a 48-hour pass. Images will be available for 48 hours. The convenience fee is reduced by \$1.00. Each document will cost \$2.00 during the 48-hour window. You will have access to all records that have been digitized.

**7 Day IAP-** This registered user has purchased a 48-hour pass online. It costs \$150 for a 7-day pass. Images will be available for 7 days. The convenience fee is reduced by \$1.00. Each document will cost \$2.00 during the 7-day window. You will have access to all records that have been digitized.

**1 Month IAP-** This registered user has purchased a monthly pass online monthly It costs \$300 for a monthly pass. Images will be available for 1 month. The convenience fee is reduced by \$1.00. Each document will cost \$2.00 during the 1-month window. You will have access to all records that have been digitized.

# Fremont County Clerk & Recorder's Office

## Escrow Accounts

Escrow Accounts - These "house accounts" can be set up for frequent customers to allow for easier access for payments. The account can be linked to an online registered user to pay for online copies, purchasing subscriptions, and requests for e-mailing or mailing documents.

### New Accounts

To setup a new account the setup fee is \$80

Accounts must maintain a minimum balance of \$15

Contract must be signed and authorized by the County Clerk & Recorder

### Unused (defunct) Accounts

If account becomes inactive for 1 year, the account will be charged \$15 on the 13<sup>th</sup> month until the balance drops below \$15 and then the account will be closed and charged the remainder balance for closure fees

Client will be contacted by mail or e-mail to keep account active before costs will incur

### Closing Accounts

Fee to close accounts \$15

Remaining funds (if any) will be refunded by check.

### Accounts Re-instated

To re-instate an account the cost is \$65

**If anyone is interested in an Escrow (House) Account, please contact our office at:**

**Phone: 719-276-7336**

**E-mail: [recordingdept@fremontco.com](mailto:recordingdept@fremontco.com)**

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